

*Pinefino LLC*  
*2905 Stender Way, Unit # 88A*  
*Santa Clara, CA 95054*  
*408-844-8299*

**KEY/S TRANSMITTAL**

DATE: \_\_\_\_\_

ADDRESS: 100 Baden Ave Unit \_\_\_\_\_ South San Francisco CA 94080

We delivered the following to undersigned tenant:

1. \_\_\_\_\_ Mail box key
2. \_\_\_\_\_ Front door Key card/fob/s
3. \_\_\_\_\_ Park Lift key fob
4. \_\_\_\_\_ Garage remote control/s
5. \_\_\_\_\_ Storage key
6. \_\_\_\_\_

I/We acknowledge receipt of above key/s.

Tenant/Recipient: \_\_\_\_\_

Name (Print): \_\_\_\_\_

Date: \_\_\_\_\_

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One time charge for additional keys:

1. Mailbox key \$10
2. Key card/fob \$40
3. Garage gate remote control \$80

Lost keys or fobs or remote should be reported immediately and replacement costs as above plus \$100 administration fee.

All keys and additional keys should be returned upon termination. Missing keys will be charged as lost keys stated above.