

## Application For Extra Keys

For security reasons, Landlord will strictly control the distribution of extra keys to persons who are not on the lease.

Please check the reason below regarding the use of the extra key(s) you have requested, and sign at the bottom.

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\_\_\_\_\_ The extra key is for personal convenience, e.g. keeping one in the car and one in the pocket.

\_\_\_\_\_ I am giving the keys to a third party listed below who is not on the lease.

Unit # \_\_\_\_\_

Recipient name \_\_\_\_\_ phone \_\_\_\_\_

Recipient name \_\_\_\_\_ phone \_\_\_\_\_

Reason \_\_\_\_\_

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I have explained the house rules to the recipient(s) of the keys to the Pinedera building and my unit, and I am responsible for the conduct of the recipient(s). I am submitting a picture ID for each recipient.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_